

DAILY PRE-OPERATIONAL CHECKLIST FOR FORKLIFTS

MONTH: _____ FORKLIFT # _____

Compliments of: **forkliftsafety.com** 

FORKLIFT SAFETY TRAINING SERVICES, INC.
The "NATION'S LEADER" in Forklift Operator Training
702-294-3970

IF ANY ITEM ON THE FORKLIFT NEEDS ATTENTION, TAKE A COPY OF THIS CHECKLIST AND GIVE IT TO YOUR SUPERVISOR. MAKE NOTES, (ON THE COPY), IN THE COMMENT SECTION BELOW.

DAY OF THE MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
HOUR METER READING															
FUEL SYSTEM (LEAKS & FUEL LEVEL)															
ENGINE OIL															
WATER LEVEL AND HOSES															
IS BATTERY SECURED															
IS BATTERY FULL OF FLUID (ELECTRIC), <u>ONCE PER WEEK CHECK OR EVERY 20 HRS.</u>															
TIRES (PRESSURE AND WEAR) (VISUAL)															
LIGHTS															
SERVICE BRAKES															
PARKING BRAKE															
STEERING WHEEL FOR EXCESSIVE PLAY															
CLUTCH															
HORN, BACK-UP HORN / ALARM															
HYDRAULIC, CONTROL / FLUID / HOSES															
GAUGES / INSTRUMENTS / DATA PLATE (CLEAN & LEGIBLE)															
SEAT BELT: CLEAN, OPERABLE AND IN GOOD CONDITION															
FIRE EXTINGUISHER (IN PLACE AND CHARGED)															
PHYSICAL DAMAGE (BODY, FORKS, MAST, ETC.)															
MISSING / LOOSE PARTS (BOLTS, GUARDS, ETC.)															
CLEANLINESS OF VEHICLE															
OPERATORS INITIALS															
COMMENTS															

(Continued on Reverse Side)

DP0406

This Form May Be Reproduced For Classroom Instruction Only. Not For Resale.
Copyright 1998 Forklift Safety Training Services, Inc.

DAILY
PRE-OPERATIONAL CHECKLIST FOR FORKLIFTS
 MONTH: _____ FORKLIFT # _____

Compliments of:

forkliftsafety.com



FORKLIFT SAFETY TRAINING SERVICES, INC.

The "NATION'S LEADER" in Forklift Operator Training

702-294-3970

IF ANY ITEM ON THE FORKLIFT NEEDS ATTENTION, TAKE A COPY OF THIS CHECKLIST AND GIVE IT TO YOUR SUPERVISOR. MAKE NOTES, (ON THE COPY), IN THE COMMENT SECTION BELOW.

DAY OF THE MONTH	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
HOUR METER READING																
FUEL SYSTEM (LEAKS & FUEL LEVEL)																
ENGINE OIL																
WATER LEVEL AND HOSES																
IS BATTERY SECURED																
IS BATTERY FULL OF FLUID (ELECTRIC), <u>ONCE PER WEEK CHECK OR EVERY 20 HRS.</u>																
TIRES (PRESSURE AND WEAR) (VISUAL)																
LIGHTS																
SERVICE BRAKES																
PARKING BRAKE																
STEERING WHEEL FOR EXCESSIVE PLAY																
CLUTCH																
HORN, BACK-UP HORN / ALARM																
HYDRAULIC CONTROL / FLUID / HOSES																
GAUGES / INSTRUMENTS / DATA PLATE (CLEAN & LEGIBLE)																
SEAT BELT: CLEAN, OPERABLE AND IN GOOD CONDITION																
FIRE EXTINGUISHER (IN PLACE AND CHARGED)																
PHYSICAL DAMAGE (BODY, FORKS, MAST, ETC.)																
MISSING / LOOSE PARTS (BOLTS, GUARDS, ETC.)																
CLEANLINESS OF VEHICLE																
OPERATORS INITIALS																
COMMENTS																